

Code (PAP)	Procurement Program/Project	PMO/ End Use	Mode of Procurement	Schedule of Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conf.	Ads/Post of IAEB	Pre-Bid Conference	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
A. SERVICE VEHICLE																				
	1 unit AUV / UV 1 unit Multi-Cab	All Div. All Div.	Public Bidding NP-Small Value	Third Quarter Second Quarter												GoP GoP	1,800,000 250,000.00		1,800,000 250,000	Acquisition of (1) unit AUV/UV and 1 unit Multicab for transport of GWD employees during official travel
	3 Units Motorcycle 1 unit MC/Sidecar	Comm.Div Maint. Div.	NP-Small Value	Third and Fourth Quarter												GoP	200,000		200,000	Acquisition of 4 units motorcycle to be use by meter readers and plumbers
B. SUPPLIES AND MATERIALS																				
	Office Supplies	All Div.	Shopping	To be procured on a quarterly basis												GoP	226,525	226,525		Purchase of Office supplies
	Accountable Forms	Comm.Div.	Shopping													GoP	435,000	435,000		Purchase of Accountable Forms
	Service Connection Materials	Maint. Division		To be procured on a quarterly basis or as the need arises												GoP	14,514,100	3,843,500	10,670,600	Purchase of Service Connection Materials including water meter
	Toiletries	All Div.	Shopping	To be procured on a quarterly basis												Gop	58,800	58,800		Purchase of toiletry supplies
	Computer Supplies	Admin. / Fin/Comm	Shopping	To be procured on a quarterly basis or as the need arises												Gop	354,250	354,250		Purch. of comp.supplies
C. LOT																				
	500 sq.meters lot (2 lots)	Admin. / Fin/Comm	Shopping	To be procured as the need arises												GoP	2,000,000		2,000,000	Purchase of 2 lots for new pumping station

GUIMBA WATER DISTRICT

Annual Procurement Plan for FY 2018

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D. PUMPING AND CHLORINATING EQUIPMENT AND ACCESSORIES																			
	Chlorine Dioxide	Prod.Div.	Shopping	To be procured on a quarterly basis											GoP	2,200,000	2,200,000		Purchase for water treatment
	Chlorinator Equipmt.	Prod.Div.	Shopping	To be procured as the need arises											GoP	640,000		640,000	Standby chlorinating equipt.
	Generator Sets	Prod.Div.	Shopping/ Public Bidding	To be procured as the need arises											GoP	2,500,000		2,500,000	for new pumping station
	Submersible Pump and Motors	Prod.Div.	Public Bidding	To be procured as the need arises											GoP	4,000,000		4,000,000	for additional pumping stations
E. OFFICE FURNITURE AND EQUIPMENTS																			
	4 Units Desktop Computer Set w/ license OS	Admin. / Finance / Comm.Div.	Shopping	January to December											GoP	160,000		160,000	Purchase of 2 units desktop computer for office use
	3 units EPSON Printer	Admin. / Comm.Div.	Shopping	To be procured as the need arises											GoP	21,000		21,000	for billing and collection, admin and finance
	4 units EPSON L120 Printer	Admin. / Fin/ Comm	Shopping	To be procured as the need arises											GoP	28,000		28,000	
	2 units EPSON FX-2175 printer	Admin. / Fin / Comm	Shopping	To be procured as the need arises											GoP	120,000		120,000	
	5 units EPSON LX 310 Printer	Admin. / Fin /Comm	Shopping	To be procured as the need arises											GoP	30,000		30,000	
	1 units Floor Standing Airconditioning Unit	Finance/ Admin/Comm	NP-Small Value	To be procured as the need arises											GoP	250,000		250,000	for office use
	6 units 2hp Aircon	All Division	NP-Small Value	To be procured as the need arises											GoP	240,000		240,000	For office use
	Chairs and Tables	All Division	NP-Small Value												GoP	350,000		350,000	for office use

Prepared by:

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