

**ANNUAL PROCUREMENT PLAN FOR 2018  
For Common-Use Supplies and Equipment**

**INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:**

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps- philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
  - a. DBM Central Office- for entities in the Central Office
  - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
 The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
  - a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
  - b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
  - c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
  - d. app.deped.ps@gmail.com- For primary and secondary schools
  - e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017**.
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/O GUIMBA WATER DISTRICT  
 Region: III - Pampanga  
 Address: DANZALAN COR FAIGAL STS. STA. VERONICA GUIMBA, NUEVA ECUIA

Agency Account Code: No Code

Contact Person: ENG'R. FELIXBERTO C. LEGARDA  
 Position: GENERAL MANAGER  
 E-mail : gwdcc295@yahoo.com  
 Telephone/Mobile Nos: 44611207

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																				
<b>COMMON ELECTRICAL SUPPLIES</b>																				
1 BATTERY, dry cell, AA, 2 pieces per blister pack	pack				0				0				0				0	0	20.28	-
2 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack				0				0				0				0	0	19.20	-
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0				0				0				0	0	91.94	-
4 FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0				0	0	40.97	-
5 Ligth Bulb, LED, 7 watts 1 pc in individual box	piece				0				0				0				0	0	75.39	-
6 TAPE, ELECTRICAL, 18mm x 16M min	roll				0				0				0				0	0	18.93	-
<b>COMMON OFFICE SUPPLIES</b>																				
1 ACETATE, thickness: 0.075mm min (gauge #3)	roll				0				0				0				0	0	766.73	-
2 AIR FRESHENER, aerosol, 280ml/150g min	can				0				0				0				0	0	88.69	-

									Pages 2										
									13										
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	12			12	13			12	12				12	49	49.73	2,436.77	
4	CARBON FILM, PE, black, size 210mm x 297mm	box			0				0					0	0	205.48	-		
5	CARBON FILM, PE, black, size 216mm x 330mm	box	2		2	1			1	2				2	1	210.91	1,265.46		
6	CARTOLINA, assorted colors	pack			0				0					0	0	67.06	-		
7	CHALK, molded, white, dustless, length: 78mm min	box			0				0					0	0	26.89	-		
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece			0				0					0	0	38.19	-		
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece			0				0					0	0	40.47	-		
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box			0				0					0	0	7.87	-		
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box			0				0					0	0	13.94	-		
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box			0				0					0	0	19.88	-		
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box			0				0					0	0	41.10	-		
14	CORRECTION TAPE, film base type, UL 6m min	piece	5		5	5			5	5				5	20	18.26	365.20		
15	DATA FILE BOX, made of chipboard, with closed ends	box			0				0					0	0	72.57	-		
16	DATA FOLDER, made of chipboard, taglia lock	piece			0				0					0	0	71.39	-		
17	ENVELOPE, DOCUMENTARY, for A4 size document	box	1		1				0	1				1	2	424.47	848.94		
18	ENVELOPE, DOCUMENTARY, for legal size document	box	1		1				0	1				1	2	538.80	1,077.60		
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box			0				0					0	0	667.84	-		
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece			0				0					0	0	28.71	-		
21	ENVELOPE, MAILING, white, 80gsm (-5%)	box			0				0					0	0	341.79	-		
22	ENVELOPE, mailing, white, with window	box			0				0					0	0	427.23	-		
23	ERASER, FELT, for blackboard/whiteboard	piece			0				0					0	0	11.55	-		
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			0				0					0	0	6.23	-		
25	FASTENER, METAL, 70mm between prongs	box			0				0					0	0	59.37	-		
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece			0				0					0	0	73.59	-		
27	FILE TAB DIVIDER, bristol board, for A4	set			0				0					0	0	12.98	-		
28	FILE TAB DIVIDER, bristol board, for legal	set			0				0					0	0	17.31	-		

29	FOLDER, FANCY, for A4 size documents	bundle				0				Pages 30				0			0	0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle				0				0				0			0	0	302.85	-
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0				0				0			0	0	177.92	-
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0				0				0			0	0	222.27	-
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (±5mm)	box				0				0				0			0	0	776.59	-
34	FOLDER, TAGBOARD, for A4 size documents	pack	2			2	2			2	2			2	1		1	7	226.05	1,582.35
35	FOLDER, TAGBOARD, for legal size documents	pack	2			2	2			2	2			2	1		1	7	208.38	1,458.66
36	GLUE, all purpose, gross weight: 200 grams min	jar				0				0				0			0	0	49.73	-
37	INDEX TAB, self-adhesive, transparent	box				0				0				0			0	0	53.74	-
38	LOOSELEAF COVER, made of chipboard, for legal	bundle				0				0				0			0	0	676.00	-
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0				0				0			0	0	43.26	-
40	MARKER, FLUORESCENT, 3 assorted colors per set	set	2			2	1			1	2			2	1		1	6	36.97	221.82
41	MARKER, whiteboard, black, felt tip, bullet type	piece	5			5				0				0			0	5	10.69	53.45
42	MARKER, whiteboard, blue, felt tip, bullet type	piece				0				0				0			0	0	10.69	-
43	MARKER, whiteboard, red, felt tip, bullet type	piece				0				0				0			0	0	10.69	-
44	MARKER, PERMANENT, bullet type, black	piece	10			10				0	5			5			0	15	10.04	150.60
45	MARKER, PERMANENT, bullet type, blue	piece				0				0				0			0	0	10.04	-
46	MARKER, PERMANENT, bullet type, red	piece				0				0				0			0	0	10.04	-
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece				0				0				0			0	0	12.52	-
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				0				0				0			0	0	32.45	-
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0				0				0			0	0	44.32	-
50	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				0				0				0			0	0	59.49	-
51	PAPER, PAD, ruled, size: 216mm x 330mm (±2mm)	pad				0				0				0			0	0	18.99	-
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	10			10				0	10			10			0	20	6.91	138.20
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	5			5	10			10	5			5			0	20	14.04	280.80
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	30			30	20			20	30			30	20		20	100	137.66	13,766.00

55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	30			30	20			Pages 4 20	30			30	20			20	100	160.94	16,094.00
56	PAPER, Multi Purpose (COPY) A4, 70 gsm	ream			0				0					0				0	0	119.09	-
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream			0				0					0				0	0	123.08	-
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream			0				0					0				0	0	95.18	-
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll			0				0					0				0	0	34.29	-
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box			0				0					0				0	0	20.40	-
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			0				0					0				0	0	319.07	-
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	10		10	10			10	10				10				0	30	62.73	1,881.90
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	10		10	10			10	10				10				0	30	97.34	2,920.20
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle			0				0					0				0	0	267.14	-
65	RUBBER BAND, 70mm min lay flat length (#18)	box	10		10	10			10	10				10	10			10	40	97.04	3,881.60
66	RULER, plastic, 450mm (18"), width: 38mm min	piece			0				0					0				0	0	16.10	-
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	25		25				0	25				25				0	50	35.99	1,799.50
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece			0				0					0				0	0	35.99	-
69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	5		5				0	5				5				0	10	35.99	359.90
70	STAMP PAD INK, purple or violet	bottle			0				0					0				0	0	25.62	-
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece			0				0					0				0	0	28.77	-
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box			0				0					0				0	0	21.51	-
73	STAPLE WIRE, STANDARD, (26/6)	box	10		10	5			5	10				10	5			5	30	19.68	590.40
74	TAPE, MASKING, width: 24mm (±1mm)	roll	10		10	5			5	5				5				0	20	57.32	1,146.40
75	TAPE, MASKING, width: 48mm (±1mm)	roll	10		10	5			5	5				5				0	20	109.24	2,184.80
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll			0				0					0				0	0	29.08	-
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	10		10	5			5	5				5				0	20	11.36	227.20
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll			0				0					0				0	0	27.58	-
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack	20		20	20			20	20				20	20			20	80	70.30	5,624.00
80	TWINE, plastic, one (1) kilo per roll	roll			0				0					0				0	0	51.92	-

Pages 5																		
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0									0	0	133.99	-
82	Airline Travel	ticket				0									0	0	0.00	-
COMMON OFFICE DEVICES																		
1	CUTTER BLADE, for heavy duty cutter	tube				0									0	0	10.22	-
2	CUTTER KNIFE, for general purpose	piece				0									0	0	20.55	-
3	DATING AND STAMPING MACHINE, heavy duty	piece				0									0	0	497.52	-
4	PENCIL SHARPENER, manual, single cutter head	piece				0									0	0	194.69	-
5	PUNCHER, paper, heavy duty, with two hole guide	piece				0									0	0	123.42	-
6	SCISSORS, symmetrical, blade length: 65mm min	pair	6			6									0	6	14.28	85.68
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	10			10									0	10	85.45	854.50
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece				0									0	0	913.95	-
9	STAPLE REMOVER, PLIER-TYPE	piece	10			10									0	10	18.91	189.10
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0									0	0	51.57	-
11	WASTEBASKET, non-rigid plastic	piece				0									0	0	25.96	-
COMMON JANITORIAL SUPPLIES																		
1	BROOM, soft (tambo)	piece				0									0	0	91.94	-
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0									0	0	24.88	-
3	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	6			6	6								6	6	43.26	1,038.24
4	CLEANSER, SCOURING POWDER, 350g min./can	can				0									0	0	24.88	-
5	DETERGENT POWDER, all purpose, 1kg	pouch				0									0	0	38.93	-
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0									0	0	125.20	-
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0									0	0	28.12	-
8	FLOOR WAX, PASTE, RED	can				0									0	0	280.13	-
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0									0	0	90.85	-
10	INSECTICIDE, aerosol type, net content: 600ml min	can				0									0	0	142.77	-
11	MOP BUCKET, heavy duty, hard plastic	piece				0									0	0	1,987.44	-

12	MOPHANDLE, heavy duty, aluminum, screw type	piece				0				Pages 6 0				0			0	0	148.18	-
13	MOPHEAD, made of rayon, weight: 400 grams min	piece				0				0				0			0	0	110.32	-
14	RAGS, all cotton, 32 pieces per kilogram min	bundle				0				0				0			0	0	51.68	-
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				0				0				0			0	0	107.08	-
16	TRASHBAG, plastic, transparent	roll				0				0				0			0	0	145.48	-
17	DETERGENT BAR, 140 grams as packed	bar				0				0				0			0	0	7.57	-
<b>COMMON OFFICE EQUIPMENT</b>																				
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0				0				0			0	0	10,816.00	-
2	CALCULATOR, compact, 12 digits	unit	10			10				0	5			5			0	15	140.61	2,109.15
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0				0				0			0	0	273.10	-
4	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0				0				0			0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0				0				0			0	0	6,828.14	-
6	DOCUMENT CAMERA, 3.2M pixels	unit				0				0				0			0	0	26,391.04	-
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0				0				0			0	0	1,091.33	-
8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0				0				0			0	0	1,372.55	-
9	ELECTRIC FAN, STAND type, plastic blade	unit				0				0				0			0	0	1,046.65	-
10	ELECTRIC FAN, WALL type, plastic blade	unit				0				0				0			0	0	782.00	-
11	FACSIMILE MACHINE, uses thermal paper	unit				0				0				0			0	0	3,642.83	-
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0				0				0			0	0	1,123.78	-
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0				0				0			0	0	5,191.68	-
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0				0				0			0	0	27,542.94	-
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0				0				0			0	0	8,411.60	-
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit				0				0				0			0	0	5,927.17	-
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0				0				0			0	0	19,457.98	-
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0				0				0			0	0	6,064.78	-
19	PRINTER, LASER, monochrome, network-ready	unit				0				0				0			0	0	744.14	-

20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")/min	unit				0			Pages 7 0			0			0	0	1,379.04	-
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")/min	unit				0			0			0			0	0	1,379.04	-
22	Desktop Computer, branded	unit	1			1	2		2	1		1			0	4	35,887.49	143,549.96
23	Laptop Computer, branded	unit				0			0			0			0	0	36,587.28	-
<b>COMMON COMPUTER SUPPLIES</b>																		
1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0			0			0			0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0			0			0			0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0			0			0			0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0			0			0			0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0			0			0			0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0			0			0			0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece				0			0			0			0	0	22.66	-
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0			0			0			0	0	3,152.86	-
9	FLASH DRIVE, 16 GB capacity	piece	5			5			0	5		5			0	10	261.75	2,617.50
10	MOUSE, optical, USB connection type	unit	5			5	5		5	5		5			0	15	140.39	2,105.85
<b>HANDBOOK ON PROCUREMENT</b>																		
1	HANDBOOK (RA 9184), 7th Edition	piece				0			0			0			0	0	48.13	-
<b>CONSUMABLES</b>																		
1	DRUM CART, BROTHER DR-3455	cart				0			0			0			0	0	7,138.56	-
2	INK CART, CANON CL-741, Col.	cart				0			0			0			0	0	1,041.58	-
3	INK CART, CANON CL-811, Colored	cart				0			0			0			0	0	1,070.78	-
4	INK CART, CANON PG-740, Black	cart				0			0			0			0	0	784.16	-
5	INK CART, CANON PG-810, Black	cart				0			0			0			0	0	811.20	-
6	INK CART, EPSON C13T664100 (T6641), Black	cart	30			30	30		30	30		30	30		30	120	264.99	31,798.80
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart	30			30	30		30	30		30	30		30	120	264.99	31,798.80
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart	30			30	30		30	30		30	30		30	120	264.99	31,798.80

9	INK CART, EPSON C13T664400 (T6644), Yellow	cart	30			30	30			Pages 8 30	30			30	30			30	120	264.99	31,798.80
10	INK CART, HP C2P04AA (HP62) Black	cart			0					0				0				0	0	0.00	-
11	INK CART, HP C2P06AA (HP62) Tri-color	cart			0					0				0				0	0	0.00	-
12	INK CART, HP C9351AA, (HP21), Black	cart			0					0				0				0	0	676.00	-
13	INK CART, HP C9352AA, (HP22), Tri-color	cart			0					0				0				0	0	782.00	-
14	INK CART, HP C9363WA, (HP97), Tri-color	cart			0					0				0				0	0	1,552.10	-
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart			0					0				0				0	0	0.00	-
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart			0					0				0				0	0	0.00	-
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart			0					0				0				0	0	0.00	-
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart			0					0				0				0	0	0.00	-
19	INK CART, HP C9401A (HP72) 69ml Gray	cart			0					0				0				0	0	0.00	-
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart			0					0				0				0	0	0.00	-
21	INK CART, HP CC640WA, (HP60), Black	cart			0					0				0				0	0	665.18	-
22	INK CART, HP CC643WA, (HP60), Tri-color	cart			0					0				0				0	0	784.16	-
23	INK CART, HP CD887AA, (HP703), Black	cart			0					0				0				0	0	373.15	-
24	INK CART, HP CD888AA, (HP703), Tri-color	cart			0					0				0				0	0	373.15	-
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart			0					0				0				0	0	654.37	-
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart			0					0				0				0	0	654.37	-
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart			0					0				0				0	0	654.37	-
28	INK CART, HP CD975AA, (HP 920XL), Black	cart			0					0				0				0	0	1,292.51	-
29	INK CART, HP CH561WA, (HP61), Black	cart			0					0				0				0	0	670.59	-
30	INK CART, HP CH562WA, (HP61), Tricolor	cart			0					0				0				0	0	859.87	-
31	INK CART, HP CH565A (HP82) Black	cart			0					0				0				0	0	0.00	-
32	INK CART, HP CH566A (HP82) Cyan	cart			0					0				0				0	0	0.00	-
33	INK CART, HP CH567A (HP82) Magenta	cart			0					0				0				0	0	0.00	-
34	INK CART, HP CH568A (HP82) Yellow	cart			0					0				0				0	0	0.00	-





61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart					0								0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart					0								0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart					0								0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart					0								0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart					0								0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart					0								0	0	753.88	-
67	RIBBON CART, EPSON C13S015532, Black, for LX-310	cart					0								0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart					0								0	0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart					0								0	0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart					0								0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart					0								0	0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart					0								0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart					0								0	0	2,914.91	-
74	TONER CART, HP CB540A, Black	cart					0								0	0	3,444.90	-
75	TONER CART, HP CE255A, Black	cart					0								0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart					0								0	0	3,239.39	-
77	TONER CART, HP CE285A (HP85A), Black	cart					0								0	0	3,009.01	-
78	TONER CART, HP CE310A, Black	cart					0								0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart					0								0	0	2,590.43	-
80	TONER CART, HP CE312A, Yellow	cart					0								0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart					0								0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart					0								0	0	2,968.99	-
83	TONER CART, HP CE331A, Cyan	cart					0								0	0	3,131.23	-
84	TONER CART, HP CE332A, Yellow	cart					0								0	0	3,131.23	-
85	TONER CART, HP CE333A, Magenta	cart					0								0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart					0								0	0	7,998.43	-

Pages 11																	
87	TONER CART, HP CE400A, Black	cart														7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart														10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart														10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart														10,377.95	-
91	TONER CART, HP CE410A, (HP305), Black	cart														3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart														5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart														5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart														5,618.91	-
95	TONER CART, HP CE505A, Black	cart														4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart														7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart														0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart														0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart														0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart														0.00	-
101	TONER CART, HP CF280XC	cart														7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart														0.00	-
103	TONER CART, HP CF283A (HP83A) LaserJet Black	cart														0.00	-
104	TONER CART, HP CF283XC (HP83X) Blk Contract LJ	cart														0.00	-
105	TONER CART, HP CF287A (HP87) black	cart														0.00	-
106	TONER CART, HP CF310AC (HP826) black	cart														0.00	-
107	TONER CART, HP CF311AC (HP826) cyan	cart														0.00	-
108	TONER CART, HP CF312AC (HP826) yellow	cart														0.00	-
109	TONER CART, HP CF313AC (HP826) magenta	cart														0.00	-
110	TONER CART, HP CF335XC (HP35X) Black LaserJet	cart														0.00	-
111	TONER CART, HP CF350A Black LJ	cart														0.00	-
112	TONER CART, HP CF351A Cyan LJ	cart														0.00	-

Pages 12																
115	TONER CART, HP CF352A Yellow LJ	cart					0						0	0	0.00	-
116	TONER CART, HP CF353A Magenta LJ	cart					0						0	0	0.00	-
115	TONER CART, HP CF360A (HP508A) Black LaserJet	cart					0						0	0	0.00	-
116	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart					0						0	0	0.00	-
117	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart					0						0	0	0.00	-
118	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart					0						0	0	0.00	-
119	TONER CART, HP CF362A (HP508A) Yellow LaserJet	cart					0						0	0	0.00	-
120	TONER CART, HP CF362XC (HP508X) Yellow Contract LJ	cart					0						0	0	0.00	-
121	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart					0						0	0	0.00	-
122	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart					0						0	0	0.00	-
123	TONER CART, HP CF400A (HP201A) Black LaserJet	cart					0						0	0	0.00	-
124	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart					0						0	0	0.00	-
125	TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart					0						0	0	0.00	-
126	TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart					0						0	0	0.00	-
127	TONER CART, HP CF410A (HP410A) black	cart					0						0	0	0.00	-
128	TONER CART, HP CF410XC (HP410XC) black	cart					0						0	0	0.00	-
129	TONER CART, HP CF411A (HP410A) cyan	cart					0						0	0	0.00	-
130	TONER CART, HP CF411XC (HP410XC) cyan	cart					0						0	0	0.00	-
131	TONER CART, HP CF412A (HP410A) yellow	cart					0						0	0	0.00	-
132	TONER CART, HP CF412XC (HP410XC) yellow	cart					0						0	0	0.00	-
133	TONER CART, HP CF413A (HP410A) magenta	cart					0						0	0	0.00	-
134	TONER CART, HP CF413XC (HP410XC) magenta	cart					0						0	0	0.00	-
135	TONER CART, HP Q2612A, Black	cart					0						0	0	3,228.58	-
136	TONER CART, HP Q5943A, Black	cart					0						0	0	7,782.11	-
137	TONER CART, HP Q7553A, Black	cart					0						0	0	4,050.59	-
138	TONER CART, LEXMARK E360H1P, Black	cart					0						0	0	9,229.29	-

139	TONER CART, LEXMARK T650A11P, Black	cart							0						0	0	10,015.62	-
140	TONER CART, SAMSUNG MLT-D101S, Black	cart							0						0	0	2,747.26	-
141	TONER CART, SAMSUNG MLT-D103S, Black	cart							0						0	0	3,028.48	-
142	TONER CART, SAMSUNG MLT-D104S, Black	cart							0						0	0	2,541.76	-
143	TONER CART, SAMSUNG MLT-D105L, Black	cart							0						0	0	2,898.69	-
144	TONER CART, SAMSUNG MLT-D108S, Black	cart							0						0	0	2,855.42	-
145	TONER CART, SAMSUNG MLT-D203E, Black	cart							0						0	0	7,403.55	-
146	TONER CART, SAMSUNG MLT-D203L, Black	cart							0						0	0	4,802.30	-
147	TONER CART, SAMSUNG MLT-D203U, Black	cart							0						0	0	9,842.56	-
148	TONER CART, SAMSUNG MLT-D205E, Black	cart							0						0	0	9,572.16	-
149	TONER CART, SAMSUNG MLT-D205L, Black	cart							0						0	0	5,267.39	-
150	TONER CART, SAMSUNG SCX-D6555A, Black	cart							0						0	0	4,531.90	-
151	TONER CARTRIDGE, BROTHER TN-3478, Blackf, for printer HL-6400DW (12,000 pages)	cart							0						0	0	6,312.22	-
152	TONER CARTRIDGE, CANON 324 II, for printer LBP6780x	cart							0						0	0	13,935.33	-

**B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

**COMMON ELECTRICAL SUPPLIES**

1									0						0	0		-
2									0						0	0		-
3									0						0	0		-
4									0						0	0		-
5									0						0	0		-

**COMMON OFFICE EQUIPMENT**

1	EPSON PRINTER L120	unit	2			2	3			3	2				2		0	7	7,000.00	49,000.00
2	EPSON PRINTER FX 2175	unit	1			1	1			1					0		0	2	60,000.00	120,000.00
3						0				0					0		0	0		
4						0				0					0		0	0		

5					0				0				0			0	0			
<b>COMMON OFFICE SUPPLIES</b>																				
1	BOND PAPER ORDINARY, LONG	ream	30		30	20			20	30			30	20			20	100	150.00	15,000.00
2	BOND PAPER ORDINARY, SHORT	ream	30		30	20			20	30			30	20			20	100	120.00	12,000.00
3	BALLPEN, BLACK (25PCS/BOX)	box	5		5	5			5	5			5				0	15	170.00	2,550.00
4	FASTENER	box	10		10	5			5	10			10				0	25	50.00	1,250.00
5	BROWN ENVELOPE (PAYSLIP) 7 1/2	pack	5		5	5			5	5			5	5			5	20	30.00	600.00
6	PHOTOPAPER (10/SET)	sets	10		10				0				0				0	10	200.00	2,000.00
7	YELLOW PAPER PAD	pads	10		10	5			5	10			10	5			5	30	45.00	1,350.00
8	BINDER CLIP	box	10		10				0				0	10			10	20	120.00	2,400.00
9	CARBON PAPER, LONG, BLUE	box	10		10	5			5	5			5				0	20	60.00	1,200.00
10	PUSH PIN	box	5		5	5			5	5			5	5			5	20	30.00	600.00
11	INEO TONER #163	bottles	3		3				0	1			1	1			1	5	3,600.00	18,000.00
12	CONTINUOUS FORMS 9 1/2 X 11 (2PLY)	box	10		10	5			5	5			5	5			5	25	850.00	21,250.00
13	CONTINUOUS FORMS 11 X 14 7/8 (2PLY)	box	10		10	5			5	5			5	5			5	25	1,200.00	30,000.00
14	STATEMENT OF ACCOUNT FORM	pcs.	60000		60000	60000			60000				0	60000			60000	180000	1.50	270,000.00
15	COLLECTION RECEIPTS	pcs.	60000		60000	60000			60000				0	60000			60000	180000	1.50	270,000.00
16	EPSON ME 101 PRINTER INK	sets	10		10	5			5	10			10	5			5	30	2,000.00	60,000.00
17	EPSON RIBBON CART LX 310/300 II	pcs.	40		40	5			5	40			40				0	85	150.00	12,750.00
18	EPSON RIBBON CART FX-2175	pcs.	20		20	10			10	20			20	10			10	60	500.00	30,000.00
19	COMPUTER KEYBOARD PS2	pcs.	5		5	5			5	5			5	5			5	20	450.00	9,000.00
20					0				0				0				0	0		
<b>COMMON JANITORIAL SUPPLIES</b>																				
1	MURIATIC ACID (Industrial/concentrated)	gals	6		6	6			6	6			6	6			6	24	150.00	3,600.00
2	SURFACE CLEANER	gals	6		6	6			6	6			6	6			6	24	450.00	10,800.00
3	LIQUID HANDSOAP (4L/GAL)	gals	6		6	6			6	6			6	6			6	24	600.00	14,400.00

4	LIQUID DETERGENT (4L/GAL)	gals	6			6	6			6	6			6	6			550.00	13,200.00
5	PLASTIC GARBAGE BAG (XXL) 10pcs/pk	packs	20			20	20			20	20			20	20			60.00	4,800.00

**CONSUMABLES**

1						0				0				0			0	0	-
2						0				0				0			0	0	-
3						0				0				0			0	0	-
4						0				0				0			0	0	-
5						0				0				0			0	0	-
6						0				0				0			0	0	-
7						0				0				0			0	0	-
8						0				0				0			0	0	-
9						0				0				0			0	0	-
10						0				0				0			0	0	-
11						0				0				0			0	0	-
12						0				0				0			0	0	-
13						0				0				0			0	0	-
14						0				0				0			0	0	-
15						0				0				0			0	0	-
16						0				0				0			0	0	-
17						0				0				0			0	0	-
18						0				0				0			0	0	-
19						0				0				0			0	0	-
20						0				0				0			0	0	-
21						0				0				0			0	0	-
22						0				0				0			0	0	-
23						0				0				0			0	0	-

24						0				0					0	0			-
25						0				0					0	0			-
26						0				0					0	0			-
27						0				0					0	0			-
28						0				0					0	0			-
29						0				0					0	0			-
30						0				0					0	0			-

**Office Equipment and Accessories**

1						0				0					0	0			-
2						0				0					0	0			-
3						0				0					0	0			-
4						0				0					0	0			-
5						0				0					0	0			-
6						0				0					0	0			-
7						0				0					0	0			-
8						0				0					0	0			-
9						0				0					0	0			-
10						0				0					0	0			-

**Office Supplies**

1						0				0					0	0			-
2						0				0					0	0			-
3						0				0					0	0			-
4						0				0					0	0			-
5						0				0					0	0			-
6						0				0					0	0			-
7						0				0					0	0			-



8					o				o					o			o	o			-	
9					o				o					o				o	o			-
10					o				o					o				o	o			-

**Audio and visual presentation and composing equipment**

1					o				o					o				o	o			-
2					o				o					o				o	o			-
3					o				o					o				o	o			-
4					o				o					o				o	o			-
5					o				o					o				o	o			-
6					o				o					o				o	o			-
7					o				o					o				o	o			-
8					o				o					o				o	o			-
9					o				o					o				o	o			-
10					o				o					o				o	o			-

**Photographic or filming or video equipment**

1					o				o					o				o	o			-
2					o				o					o				o	o			-
3					o				o					o				o	o			-
4					o				o					o				o	o			-
5					o				o					o				o	o			-
6					o				o					o				o	o			-
7					o				o					o				o	o			-
8					o				o					o				o	o			-
9					o				o					o				o	o			-
10					o				o					o				o	o			-

**Cleaning Equipment and Supplies**

1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

**Paper Materials and Products**

1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-
5					0				0				0				0	0		-
6					0				0				0				0	0		-
7					0				0				0				0	0		-
8					0				0				0				0	0		-
9					0				0				0				0	0		-
10					0				0				0				0	0		-

**Lighting and fixtures and accessories**

1					0				0				0				0	0		-
2					0				0				0				0	0		-
3					0				0				0				0	0		-
4					0				0				0				0	0		-

5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Electrical equipment and components and supplies**

1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-
9					0				0				0			0	0		-
10					0				0				0			0	0		-

**Computer Supplies**

1					0				0				0			0	0		-
2					0				0				0			0	0		-
3					0				0				0			0	0		-
4					0				0				0			0	0		-
5					0				0				0			0	0		-
6					0				0				0			0	0		-
7					0				0				0			0	0		-
8					0				0				0			0	0		-

9					0				0					0	0		
10					0				0					0	0		

**Computer Equipment and Accessories**

1					0				0					0	0		
2					0				0					0	0		
3					0				0					0	0		
4					0				0					0	0		
5					0				0					0	0		
6					0				0					0	0		
7					0				0					0	0		
8					0				0					0	0		
9					0				0					0	0		
10					0				0					0	0		

**\*Other Categories**

1	Water Meters 1/2	pcs.	750		750	1000			1000	750				750	1000			1000	3500	1,850.00	6,475,000.00
2	Ball Valve 1/2	pcs.	500		500	500			500	500				500	500			500	2000	450.00	900,000.00
3	PE Adaptor 1/2	pcs.	500		500	500			500	500				500	500			500	2000	85.00	170,000.00
4	PE Adaptor 3/4	pcs.	500		500	500			500	500				500	500			500	2000	120.00	240,000.00
5	Teflon Tape	pcs.	2500		2500	2500			2500	2500				2500	2500			2500	10000	10.00	100,000.00
6	Saddle Clamp 2 x 1/2	pcs.	100		100	100			100	100				100				0	300	250.00	75,000.00
7	Saddle Clamp 2 x 3/4	pcs.	100		100				0	100				100				0	200	250.00	50,000.00
8	Saddle Clamp 3 x 1/2	pcs.	100		100	100			100	100				100				0	300	360.00	108,000.00
9	Saddle Clamp 3 x 3/4	pcs.	100		100				0	100				100				0	200	360.00	72,000.00
10	PE Pipe 1/2	pcs.	25		25	25			25	25				25	25			25	100	6,000.00	600,000.00
11	PE Pipe 3/4	pcs.	25		25	25			25	25				25	25			25	100	4,500.00	450,000.00
12	Plastic Connector 1/2	pcs.	200		200	200			200	100				100	100			100	600	130.00	78,000.00



