

GUIMBA WATER DISTRICT Summary Monthly Progress Report on the Settlement of Cash Advances For the Month of November 2015

CASH ADVANCES MONITORED - CURRENT MONTH

| | | Curre | nt Month | | | | _ |
|-----------------|---|---|---|---|---|--|---|
| | Unliquidated Cash Advance Beginning Balance Last Month | Cash Advances Granted for the Month | Total Cash Advances Balances for the Month | Liquidations Made During The Month | Unliquidated Cash Advance Beginning Balance This Month | No. of Demand Letters Sent by the | |
| Position | Amount | Amount | Amount | Amount | Amount | Accountant | Remarks |
| | 45,508.64 | - | - | | 45,508.64 | | |
| General Manager | 150,000.00 | | 150,000.00 | 150,000.00 | - | | |
| Cashier | - | 10,500.00 | 10,500.00 | 10,500.00 | | | |
| | 105 500 64 | 10 500 00 | 100 500 00 | 100 000 00 | | | |
| | General Manager | Cash Advance Beginning Balance Last Month Position Amount General Manager 150,000.00 Cashier - Image: Cashier - | Unliquidated Cash Advance Beginning Balance Last Month Cash Advances Granted for the Month Position Amount Amount Amount General Manager 150,000.00 Cashier - Image: State Sta | Unliquidated Cash Advance Beginning Balance Last MonthCash Advances Granted for the MonthTotal Cash Advances Balances for the MonthPositionAmountAmountAmount45,508.64General Manager150,000.00150,000.00Cashier-10,500.0010,500.00Image: Cashier-10,500.0010,500.00 | Unliquidated Cash Advance Beginning Balance Last MonthCash Advances Granted for the MonthTotal Cash Advances Balances for the MonthLiquidations Made During The MonthPositionAmountAmountAmountAmount45,508.64General Manager150,000.00150,000.00150,000.00 | Unliquidated Cash Advance Beginning Balance Last MonthCash Advances Granted for the MonthTotal Cash Advances Balances for the MonthLiquidations Made During The MonthUnliquidated Cash Advance Beginning Balance This MonthPositionAmountAmountAmountAmountAmountAmountAmountAmountAmountAmountAmountGeneral Manager150,000.0010,500.0010,500.00-Cashier-10,500.0010,500.0010,500.00-Indication StructureIndication StructureIndication StructureIndication StructureIndication Structure10,500.0010,500.00Indication StructureIndication StructureIndication Structure-Indication StructureIndicati | Unliquidated Cash Advance Beginning Balance Last MonthCash Advances Granted for the MonthTotal Cash Advances Balances for the MonthUnliquidated Cash Advance Beginning The MonthUnliquidated Cash Advance Beginning Balance This MonthPositionAmountAmountAmountAmountAmountAmountAmountAmountAmountAmountAmountAmountAccountantGeneral Manager150,000.0010,500.0010,500.0010,500.00-Cashier-10,500.0010,500.0010,500.00IndicationsIndicationsIndicationsIndicationsIndicationsIndicationsIndicationsAmountAmountAmountAmountAmountAccountantIndicationsIndi |

Prepared by:

Noted by:

MARY GRACE D. BATANGAN

Sr. Corporate Accountant

ENG'R. FELIXBERTO C. LEGARDA

General Manager

Verified by:

ARMANDO EJ. VERON

State Auditor IV Audit Team Leader



GUIMBA WATER DISTRICT Monthly Progress Report on the Settlement of Cash Advances Per Accountable Officer For the Month of November 2015

CASH ADVANCES MONITORED - CURRENT MONTH

| | | | | | | | | | | Curre | nt Mo | nth | | | | | | | | | | |
|------------|-------------------|----------------------|---------|-----------|-----------------|--------------------------|---------|--------|------------------------------|----------------------|-------------------------------|------------------------|-----------|--------|-------------------|---------|--------|-----------------|-----------------|---|-----------|---------|
| | W. Sha | Unliqu Cash Ar | | | Cash Advances | | | | | | Liquidations during the Month | | | | | | | | | | | |
| Name of AO | Beginning Balance | | | | | Granted During the Month | | | Total Cash Advances Balances | | | Details of Liquidation | | | Details of Refund | | | | Unliquida | Unliquidated Cash Advance Ending Balance | | |
| | Date Granted | Reference | Purpose | Amount | Date Granted | Reference | Purpose | Amount | Date Granted | Reference | Amount | Date Liquidated | Reference | Amount | OR No. | OR Date | Amount | Total Amount | Date Granted | Reference | Amount | Remarks |
| | | AUDIT REPORT 2011 | | 39,045.22 | | | | | | AUDIT REPORT 2011 | 39,045.22 | | | | | | | | | AUDIT REPORT 2011 | 39,045.22 | |
| | | | | 6,463.42 | | | | | | | 6,463.42 | | | | | | | | | | 6,463.42 | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Total | | | | 45,508.64 | | | | | | | 45,508.64 | | | | | | | | | | 45,508.64 | |

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MARY GRACE D. BATANGAN

Sr. Corporate Accountant

Noted by: ENG'R. FELIXBERTO & LEGARDA

General Manager

Verified by: ARMANDO EJ. VERON

State Auditor IV



GUIMBA WATER DISTRICT Monthly Progress Report on the Settlement of Cash Advances Per Accountable Officer For the Month of November 2015

CASH ADVANCES MONITORED - CURRENT MONTH

| | _ | | | | | | | | Cur | rent | Month | | | | | | | | | | 201 | |
|----------------------|-----------------|-----------|---------------------------------|--------|-----------------|---------------|--|------------|----------|---------------------------|------------|-------------------|--|-----------|-------------|----------------------------|----------------------------------|--------------|-----------------|---------|--------|---------|
| Name of AO | | Cash / | uidated Idvance g Balance | | | Cash Advances | | | | C | | | | | tions durin | | Unliquidated Cash Advance Ending | | | | | |
| | Date Granted | Reference | Purpose | Amount | Date Granted | Reference | d During the Month Purpose | Amount | Date | Cash Advance Reference | Amount | Date Liquidate | tails of Liquid | Amount | OR No. | Details of Refu OR Date | | Total Amount | Date Granted | Balance | Amount | Remarks |
| ENG'R. FELIXBERTO C. | | | | | 09/01/15 | 09 -0004 | Expenses to be incurred in attending the 88th Annual Water Environment Federation Technical Exhibition & Conference at Chicago, Illinois Sept. 26- 30,2015. | 150,000.00 | 09/01/15 | CV No. 2015 - 09 -0004 | 150,000.00 | | LR No. 20 15 - 11-003 JEV No. 2015- 0030 | 86,530.50 | 60839 | 11/27/2015 | 63,469.50 | 150,000.00 | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Total | | | | | | | | • | | | 150,000.00 | | | | | | | 150,000.00 | | | · · | |

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Noted by:

ENG'R. FELIXBERTOC. LEGARDA

General Manager

Verified by: С ARMANDO EJ. VERON

State Auditor IV Audit Team Leader



GUIMBA WATER DISTRICT Monthly Progress Report on the Settlement of Cash Advances Per Accountable Officer For the Month of November 2015

CASH ADVANCES MONITORED - CURRENT MONTH

| | | | and the second second | S. S. Lawrence | | | | | С | urren | t Mon | th | | | | | | | | | | |
|-----------------------------|--|-----------|-----------------------|----------------|-----------------|------------------------|---|-----------|------------------------------|-------------------------|-------------------------------|------------------------|---|----------|-------------------|----------|----------|-----------------|----------------------------------|-----------|--------|--------|
| No | Unliquidated Cash Advance Cash Advances | | | | | | | | | | Liquidations during the Month | | | | | | | | Unliquidated Cash Advance Ending | | | |
| Name of AU | ame of AO Beginning Balance | | | 1 | | Granted | During the Month | | Total Cash Advances Balances | | | Details of Liquidation | | | Details of Refund | | | | Balance | | | |
| | Date Granted | Reference | Purpose | Amount | Date Granted | Reference | Purpose | Amount | Date Granted | Reference | Amount | Date Liquidated | Reference | Amount | OR No. | OR Date | Amount | Total Amount | Date Granted | Reference | Amount | Remark |
| MARK ANGELO F. SARMIENTO | | | | | 11/13/15 | | Purchase of electrical materials to be use for the maintenance of district's pumping station. | 3,500.00 | 11/13/15 | CV NO. 2015-11- 0045 | × 3,500.00 | | LR No. 2015-11- 001 JEV No. 2015-0028 | | | 11/13/15 | 170.80 | 3,500.00 | | Reference | Amount | Kemark |
| | | | | | 11/20/15 | CV NO. 2015-11 0065 | Purchase of spareparts of jackhammer & computer supplies. | 7,000.00 | 11/20/15 | CV NO. 2015-11- 0065 | 7,000.00 | r 11/26/15 | 1R No. 2015-11- 002 JEV No. 2015-0029 | 6,071.80 | 60815 - | 11/26/15 | 928.20 - | 7,000.00 | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Total | | | | • | | | | 10,500.00 | | | 10,500.00 | | | 9,401.00 | | | 1,099.00 | 10,500.00 | | | | |

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Noted by: ENG'R. FELIXBERTO C. LEGARDA General Manager

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State Auditor IV Audit Team Leader