



GUIMBA WATER DISTRICT

GUIMBA, NUEVA ECILJA

TELEPHONE NO. (044)-611-12-07

TELEFAX NO. (044)-611-01-41

November 26, 2019

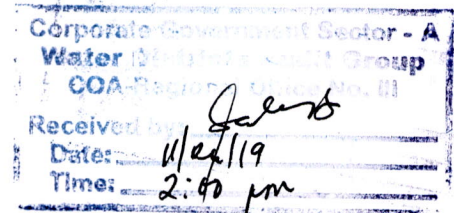
CARMELITA R. ALVAREZ

Supervising Auditor

Commission on Audit

Regional Office III

San Fernando City, Pampanga



Thru: LOIDA M. SALENGA

OIC – Audit Team Leader

Madam:

Pursuant to Local Water Utilities Administration (LWUA) and Department of Budget and Management (DBM) Joint Memorandum Circular No. 2019 – 01 dated September 03, 2019 Guidelines on the Grant of the Performance-Based Bonus (PBB) for Fiscal Year (FY) 2019 for Local Water Districts (LWD) issued pursuant to Executive Order No. 80 and Memorandum Circular No. 2019-1, we are transmitting the Guimba Water District's Report on Aging of Cash Advances as of November 15, 2019.

For your record and reference.

Thank you very much.

Very truly yours,


Eng'r. Felixberto C. Legarda
General Manager B

GUIMBA WATER DISTRICT
Report on Aging of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2019

| Name | Date of CA Granted | Particulars | Refefence | Total Amount | AMOUNT DUE | | | | Remarks (State date of liquidation and reason why if liquidated after the cut-off date) |
|--|-----------------------|-------------|-----------|--------------|---|-------------------------|-------------|-------------|--|
| | | | | | Less than 30 days | Less than 31-60 days | 61-365 days | Over 1 year | |
| A. Advances for Special Purposes | | | | | | | | | |
| 1. Local Travel | | | | | | | | | |
| | | | | | | | | | |
| 2. Foreign Travel | | | | | | | | | |
| | | | | | | | | | |
| 3. Special Activities/Projects | | | | | | | | | |
| | | | | | | | | | |
| B. Advances for Regular Disbursing Officers | | | | | | | | | |
| 1. Payroll | | | | | | | | | |
| | | | | | | | | | |
| 2. Seminars/Conferences expenses | | | | | | | | | |
| | | | | | | | | | |
| TOTALS | | | | | *** NO UNLIQUIDATED CASH ADVANCES AS OF NOVEMBER 15, 2019. *** | | | | |

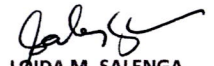
Certified Correct:


FOR: MARY GRACE D. BATANGAN
Division Manager B Finance

Approved by:


ENG'R. FELIXBERTO C. LEGARDA
General Manager B

Verified by:


LOIDA M. SALENGA
CPA Resident Auditor

Date submitted: 11/24/19