

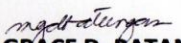


**GUIMBA WATER DISTRICT**  
**Summary Monthly Progress Report on the Settlement of Cash Advances**  
**For the Month of October 2015**

**CASH ADVANCES MONITORED - CURRENT MONTH**

C u r r e n t   M o n t h								
Name of Accountable Officer	Position	Unliquidated Cash Advance Beginning Balance Last Month	Cash Advances Granted for the Month	Total Cash Advances Balances for the Month	Liquidations Made During The Month	Unliquidated Cash Advance Beginning Balance This Month	No. of Demand Letters Sent by the Accountant	Remarks
		Amount	Amount	Amount	Amount	Amount		
BEG. BALANCE		45,508.64	-	-	-	45,508.64		
Eng'r. Felixberto C. Legarda	General Manager	150,000.00		150,000.00	-	150,000.00		
Joyce Ann V. Dela Cruz	Cashiering Assistant	-	14,500.00	14,500.00	14,500.00	-		
<b>Total</b>		<b>195,508.64</b>	<b>14,500.00</b>	<b>164,500.00</b>	<b>14,500.00</b>	<b>195,508.64</b>		

**Prepared by:**

  
**MARY GRACE D. BATANGAN**  
Sr. Corporate Accountant

**Noted by:**

  
**ENG'R. FELIXBERTO C. LEGARDA**  
General Manager

**Verified by:**

  
**ARMANDO E. VERON**  
State Auditor IV *1/2*

**Audit Team Leader**

*Note: neg. Bal. of 45,508.64 is subject  
to validation.*



**GUIMBA WATER DISTRICT**  
**Monthly Progress Report on the Settlement of Cash Advances**  
**Per Accountable Officer**  
**For the Month of October 2015**

**CASH ADVANCES MONITORED - CURRENT MONTH**

C u r r e n t   M o n t h																					
Name of AO	Unliquidated Cash Advance Beginning Balance				Cash Advances Granted During the Month				Total Cash Advances Balances			Liquidations during the Month							Unliquidated Cash Advance Ending Balance		
	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Amount	Details of Liquidation			Details of Refund			Total Amount	Date Granted	Reference	Amount
												Date Liquidated	Reference	Amount	OR No.	OR Date	Amount				
		AUDIT REPORT 2011		39,045.22						AUDIT REPORT 2011	39,045.22									AUDIT REPORT 2011	39,045.22
				6,463.42							6,463.42										6,463.42
<b>Total</b>				45,508.64				-			45,508.64	-	-					-			45,508.64

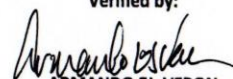
Prepared by:

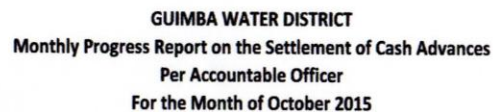
  
**MARY GRACE D. BATANGAN**  
 Sr. Corporate Accountant

Noted by:

  
**ENG'R. FELIXBERTO C. LEGARDA**  
 General Manager


Verified by:


  
**ARMANDO E. VERON**  
 State Auditor IV



C u r r e n t   M o n t h																						
Name of AO	Unliquidated Cash Advance Beginning Balance			Cash Advances Granted During the Month				Total Cash Advances Balances			Liquidations during the Month							Unliquidated Cash Advance Ending Balance			Remarks	
	Date Granted	Reference	Purpose	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Amount	Details of Liquidation			Details of Refund			Total Amount	Date Granted	Reference	Amount		
											Date Liquidated	Reference	Amount	OR No.	OR Date	Amount						
ENG'R. FELIXBERTO C. LEGARDA	9/1/2015	CV No. 2015 -09 -0004	Expenses to be incurred in attending the 88th Annual Water Environment Federation Technical Exhibition & Conference at Chicago, Illinois Sept. 26-30,2015.					9/1/2015	CV No. 2015 -09 -0004	150,000.00									9/1/2015	CV No. 2015 -09 -0004	150,000.00	
<b>Total</b>							-			150,000.00							-			150,000.00		

*Mary Grace D. Batangan*  
**MARY GRACE D. BATANGAN**  
**Sr. Corporate Accountant**

  
ENG'R. FELIXBERTO C. LEGARDA  
General Manager

  
ARMANDO E.J. VERON  
State Auditor IV  
Audit Team Leader





**GUIMBA WATER DISTRICT**  
**Monthly Progress Report on the Settlement of Cash Advances**  
**Per Accountable Officer**  
**For the Month of October 2015**

**CASH ADVANCES MONITORED - CURRENT MONTH**

C u r r e n t   M o n t h																					
Name of AO	Unliquidated Cash Advance Beginning Balance				Cash Advances Granted During the Month				Total Cash Advances Balances			Liquidations during the Month							Unliquidated Cash Advance Ending Balance		
	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Purpose	Amount	Date Granted	Reference	Amount	Date Liquidated	Reference	Amount	OR No.	OR Date	Amount	Total Amount	Date Granted	Reference	Amount
JOYCE ANN V. DELA CRUZ					10/27/15	CV NO. 2015-10-0074	Purchase of electrical materials and other expenses incurred in the rehabilitation of electrical post in Sta. Veronica Pumping Station.	7,500.00	10/27/15	CV NO. 2015-10-0074	7,500.00	10/28/15	LR No. 2015-10-001 JEV No. 2015-0026	6,898.00	60584	10/28/15	602.00	7,500.00			
					10/28/15	CV NO. 2015-10-0078	Purchase of spare parts for the repair of district's multi-cab.	7,000.00	10/28/15	CV NO. 2015-10-0078	7,000.00	10/29/15	LR No. 2015-10-002 JEV No. 2015-0027	6,254.00	60600	10/29/15	746.00	7,000.00			
<b>Total</b>								14,500.00			14,500.00			13,152.00			1,348.00	14,500.00			

Prepared by:

*Mary Grace D. Batangan*  
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Noted by:

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**ENG'R. FELIXBERTO C. LEGARDA**  
 General Manager

Verified by:

*Armando E. Veron*  
**ARMANDO E. VERON**  
 State Auditor IV  
 Audit Team Leader