

FORM A  
PERFORMANCE TARGETS & ACCOMPLISHMENT REPORT  
FY 2018

LWD NAME: GUIMBA WATER DISTRICT

MFOs AND PERFORMANCE INDICATORS (1)		FY 2017 ACTUAL ACCOMPLISHMENT (2)	FY 2018 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2018 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
<b>A. Water Facility Service Management</b>							
<b>2018 Budget:</b>							
PI 1 (Quantity) access to potable water	Percentage of households with access to potable water against the total number of households within the coverage of the LWD	10,544 service connections (households)/30,050 total number of households - 35%	11,850 service connections (household)/30,050 total number of households - 39%	Administrative / Engineering	11,922 service connections (household)/30,951 total number of households - 39%	100%	Total Brgy. Served 60 Barangays out of 64 Barangays. One barangay is managed by AKRAYAN District
PI 2 (Quality) reliability of the service	Percentage of household connections receiving 24/7 supply of water	100% of household connection receiving 24/7 supply of water	100% of household connection receiving 24/7 supply of water	Production Division	100% of household connection receiving 24/7 supply of water	100%	
PI 3 (Timeliness) Adequacy (should not be less than 1.2:1)	Source of Capacity of LWD to meet demands for 24/7 supply of water To compute adequacy, use formula below:  <u>Rated Capacity of Sources(cu.m/yr)</u> Demand(cu.m/yr)  Demand = No. of Active Connections x 5 (average household size) x 100-130 (Liters per capita per day) x 365 days x 1L/1000	5,014,224 cu.m/yr 2,501,564 cu.m/yr =2.00:1	5,014,224 cu.m/yr 2,841,413 cu.m/yr =1.76:1	Production Division	5,014,224 cu.m/yr 2,828,494 cu.m/yr =1.77:1	100%	
<b>B. Water Distribution Service Management</b>							
<b>2018 Budget:</b>							
PI 1 (Quantity) NRW: NRW should not exceed 30%	Percentage of unbilled water to water production	13.74%	14.50%	Production / Engineering Division	14.11%	100%	

PI 2 (Quality) Potability	Daily chlorine residual requirement should be at least 0.3ppm at the farthest point. In case the LWD is using chlorine dioxide, the allowable level should be at least 0.2 to 0.4 ppm.	0.41 ppm	0.41 ppm	Production Division	0.41 ppm	100%	
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PI 3 (Timeliness) Adequacy/reability of service	Average response time to restore service (major and minor repair) when there are interruptions due to line breaks and/or production equipment or facility breakdown as reflected in the CSC-approved Citizen's Charter of the WD	1-2 DAYS	1-2 DAYS	Administrative / Engineering Division	1-2 DAYS	100%	
Support to Operation (STO)							
<b>2018 Budget:</b>							
PI1 Staff Productivity Index	Categories A, B, C = 1 staff for every one hundred twenty(120) service connections. Category D = 1 staff for every one hundred (100) service connections.	1:167	1:166	Administrative Division	1:166	100%	
PI 2 Affordability	LWUA approved water rates 5% of LIG = P250.00 per month	Minimum Charge (10 cu.m.) - P 235.00 4.7% of LIG	Minimum Charge (10 cu.m.) - P 235.00 4.7% of LIG	Finance Division	Minimum Charge (10 cu.m.) - P 235.00 4.7% of LIG	100%	
PI 3 Customer Satisfaction	<sup>1</sup> 1. Ease of Doing Business - compliance to CSC Memo No. 14-2016.		Certificate of Compliance August 1, 2018		Certificate of Compliance August 1, 2018		



2. Percentage of Customer Complaints acted upon against received complaints. •Complaints through hotline #8888 acted upon within 72 hours. •Complaints received through the WD customer service unit within the period prescribed by ARTA and other issuances.	2. 1. none 2.2	•Complaints through hotline #8888 acted upon within 72 hours. •Complaints received through the WD customer service unit within the period prescribed by ARTA and other issuances.	Administrative Division	2. 1. none 2.2. 1,483 complaints	100%	
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<sup>1</sup>Certificate from HR Manager & GM on the compliance to CSC Memo # 14- 2016

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General Administration and Support Services (GASS)						
<b>2017 Budget:</b>						
PI 1 Financial Viability and Sustainability	•Collection efficiency ≥ 90%; <sup>2</sup> •Positive Net Balance in the Average Net Income for twelve (12) months; •Current Ratio ≥ 1.5:1	•Collection efficiency ≥ 100%; <sup>2</sup> •Positive Net Balance Mo.Ave.NI. =P1,461,698.54 •Current Ratio ≥ 3.38:1	•Collection efficiency ≥ 90%; <sup>2</sup> •Positive Net Balance in the Average Net Income for twelve (12) months; •Current Ratio ≥ 1.5:1	Finance Division	•Collection efficiency ≥ 90%; <sup>2</sup> •Positive Net Balance Mo.Ave.NI.= P1,120,479.48 •Current Ratio ≥ 2.69:1	•100% •100% •Current Ratio 179%
PI 2 a) Compliance with COA reporting requirements  b) Compliance with LWUA reporting requirements in accordance to	In accordance with the prescribed content and period of submission (Submission of five financial reports, i.e. Balance Sheet, Statement of Income and Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement, Report on Ageing of Cash Advance)	Financial Statements submitted Feb. 17, 2017 Aging of Cash Advance submitted Dec. 01, 2017	Financial Statetements on or before March 30, 2018 and Ageing of Cash Advance on or before Dec. 1,2018.	Finance Division	Financial Statements submitted Feb. 14, 2018 Aging of Cash Advance submitted Nov. 26, 2018	100%

content and period submission	<p>b. Compliance with LWUA reporting requirements in accordance to content and period of submission</p> <p>i.e. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement, Microbiological/Physical/Chemical/Chlorine residual report, Approved WD budget w/ Annual Procurement Plan, Annual Report</p>	<p>Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on the 3rd week of the following month. Physical/Chemical Report submitted February 15, 2017. Approved Water District budget submitted February 1, 2018. Annual Report submitted January 13, 2017.</p>	<p>Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on the 3rd week of the following month. Physical/Chemical Report submitted every quarter of the year. Approved Water District budget submitted every 2nd Quarter of the year. Annual Report submitted on the 2nd week of the following year</p>	<p>Production, Finance and Administrative Division</p>	<p>Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on the 3rd week of the following month. Physical/Chemical Report submitted February 2018. Approved Water District budget submitted April 17, 2018. Annual Report submitted January 26, 2018.</p>		
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<sup>2</sup> Average Positive Net Income - EO 181-2015; LWUA MC 007-15; DBM-BC #007-2016

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PI 3 Compliance to COA AOM	<sup>3</sup> Resolve at least 30% of COA findings stated in the AOM issued to the Agency for prior years as of December 31, 2018	18 Audit Recommendations out of 36 Audit Recommendations = 50%		GWD Management	18 Audit Recommendations out of 36 Audit Recommendations = 50%	50%	

PI 4 Budget Utilization Rate (BUR)	Actual Disbursement on CAPEX versus Approved CAPEX budget for the current year should not be less than 85%.	P 21,784,938.10 / 25,320,000.00 = 86%	21,915,934.00	GWD Management	P 20,193,467.50 / 21,915,834.00 = 92%	92%	
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<sup>3</sup> Management Report (signed by GM) on resolved COA Findings

Prepared by:

  
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Approved by:

  
Eng'r. Felixberto C. Legarda  
General Manager C