

FORM A
PERFORMANCE TARGETS & ACCOMPLISHMENT REPORT
FY 2020

LWD NAME: GUIMBA WATER DISTRICT

MFOs AND PERFORMANCE INDICATORS (1)		FY 2019 ACTUAL ACCOMPLISHMENT (2)	FY 2020 TARGET (3)	RESPONSIBLE OFFICE/UNIT (4)	FY 2020 ACTUAL ACCOMPLISHMENT (5)	ACCOMPLISHMENT RATE (6)	REMARKS (7)
A. Water Facility Service Management							
2020 Budget:							
PI 1 (Quantity) access to potable water	Percentage of households with access to potable water against the total number of households within the coverage of the LWD	13,090 service connections (household)/33,250 total number of households - 39%	14,000 service connections (household)/32,725 total number of households - 42%	Administrative / Engineering			Total Brgy. Served 63 Barangays out of 64 Barangays. One barangay is managed by AKBAYAN Partylist.
PI 2 (Quality) reliability of the service	Percentage of household connections receiving 24/7 supply of water	100% of household connection receiving 24/7 supply of water	100% of household connection receiving 24/7 supply of water	Production Division			
PI 3 (Timeliness) Adequacy (should not be less than 1.3:1)	Source of Capacity of LWD to meet demands for 24/7 supply of water To compute adequacy, use formula below: <div> <u>Rated Capacity of Sources(cu.m/yr)</u> Demand(cu.m/yr) Demand = No. of Active Connections x 5 (average household size) x 120 x 1cum/1000L x 365 days </div>	6,086,488 cu.m/yr 2,866,710 cu.m/yr =2.12:1	6,086,488cu.m/yr 3,066,000cu.m/yr =1.91:1	Production Division			

PI 4 COVID-19 Response Measures	COVID-19 Respose measures: Wash Hand Facilities, Water Delivery Services, Public information drives, Sanitation and hygiene activities, Disinfection initiatives, Issuance of health protocols, Other resiliency program/s to mitigate COVID-19		COVID-19 Respose measures: Wash Hand Facilities, Water Delivery Services, Public information drives, Sanitation and hygiene activities, Disinfection initiatives, Issuance of health protocols, Other resiliency program/s to	All Division			
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B. Water Distribution Service Management				
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2020 Budget:

PI 1 (Quantity) NRW: NRW should not exceed 30%	Percentage of unbilled water to water production	14.59%	15.00%	Production / Engineering Division			
PI 2 (Quality) Potability	Daily chlorine residual requirement should be at least 0.3ppm at the farthest point. In case the LWD is using chlorine dioxide, the allowable level should be at least 0.2 to 0.4 ppm.	0.41 ppm	0.41 ppm	Production Division			

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PI 3 (Timeliness) Adequacy/reability of service	Average response time to restore service (major and minor repair) when there are interruptions due to line breaks and/or production equipment or facility breakdown as reflected in the CSC-approved Citizen's Charter of the WD	1-2 DAYS	1-2 DAYS	Administrative / Engineering Division			

Support to Operation (STO)

2020 Budget:

PI1 Staff Productivity Index	Categories A, B, C = 1 staff for every one hundred twenty(120) service connections. Category D = 1 staff for every one hundred (100) service connections.	1:166	1:140	Administrative Division			
PI 2 Affordability	LWUA approved water rates 5% of LIG = P250.00 per month	Minimum Charge (10 cu.m.) - P 235.00 4.7% of LIG	Minimum Charge (10 cu.m.) - P 235.00 4.7% of LIG	Finance Division			
PI 3 Customer Satisfaction	¹ 1. Ease of Doing Business - compliance to CSC Memo No. 14-2016. 2. Percentage of Customer Complaints acted upon against received complaints. •Complaints through hotline #8888 acted upon within 72 hours. •Complaints received through the WD customer service unit within the period prescribed by ARTA and other issuances.	Certificate of Compliance October 30, 2019 2. 1. none 950 complaints	Certificate of Compliance December 4, 2020 2.2. •Complaints through hotline #8888 acted upon within 72 hours. •Complaints received through the WD customer service unit within the period prescribed by ARTA and other issuances.	Administrative Division			

¹Certificate from HR Manager & GM on the compliance to CSC Memo # 14- 2016

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General Administration and Support Services (GASS)						
2020 Budget:						

PI 1 Financial Viability and Sustainability	<ul style="list-style-type: none"> •Collection efficiency $\geq 90\%$; ²•Positive Net Balance in the Average Net Income for twelve (12) months; •Current Ratio $\geq 1.5:1$ 	<ul style="list-style-type: none"> •Collection efficiency $\geq 90\%$; ²•Positive Net Balance Mo.Ave.NI.= P719,805.59 •Current Ratio $\geq 2.20:1$ 	<ul style="list-style-type: none"> •Collection efficiency $\geq 90\%$; ²•Positive Net Balance in the Average Net Income for twelve (12) months; •Current Ratio $\geq 1.5:1$ 	Finance Division			
PI 2 a) Compliance with COA reporting requirements b) Compliance with LWUA reporting requirements in accordance to content and period submission	In accordance with the prescribed content and period of submission (Submission of five financial reports, i.e. Balance Sheet, Statement of Income and Expenses, Statement of Cash Flows, Statement of Government Equity, Notes to Financial Statement, Report on Ageing of Cash Advance)	Financial Statements submitted Feb. 14, 2019 Aging of Cash Advance submitted Nov. 26, 2019	Financial Statetements on or before March 30, 2020 and Ageing of Cash Advance on or before Dec. 1,2020.	Finance Division			
	b. Compliance with LWUA reporting requirements in accordance to content and period of submission	Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on the 3rd week of the following month. Physical/Chemical Report submitted February 2019. Approved Water District budget submitted February 28, 2019. Annual Report submitted February 28, 2019.	Monthly Data Sheet, Financial Statements, Microbiological/Chlorine Residual Report submitted on the 15th day of the following month. Physical/Chemical Report submitted every quarter of the year. Approved Water District budget submitted on or before December 31, 2020. Annual Report submitted on the 2nd week of the following year	Production, Finance and Administrative Division			

	i.e. Monthly Data Sheet, Balance Sheet, Income Statement, Cash Flow Statement, Microbiological/Physical/Chemical/Chlorine residual report, Approved WD budget w/ Annual Procurement Plan, Annual Report						
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² Average Positive Net Income - EO 181-2015; LWUA MC 007-15; DBM-BC #007-2016

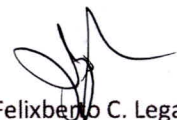
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PI 3 Compliance to COA AOM	³ Resolve at least 30% of COA findings stated in the AOM issued to the Agency for prior years as of December 31, 2020.	18 Audit Recommendations out of 36 Audit Recommendations = 50%	³ Resolve at least 30% of COA findings stated in the AOM issued to the Agency for prior years as of December 31, 2020.	GWD Management			
PI 4 Budget Utilization Rate (BUR)	Actual Disbursement on CAPEX versus Approved CAPEX budget for the current year should not be less than 85%.	P 18,360,719.85 / 19,589,541.00 = 94%	Actual Disbursement on CAPEX versus Approved CAPEX budget for the current year should not be less than 85%.	GWD Management			

³ Management Report (signed by GM) on resolved COA Findings

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Approved by:


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General Manager B