

GUIMBA WATER DISTRICT  
 Indicative Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/ End Use	Mode of Procurement	Schedule of Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks  (brief description of Program/Project)
				Pre-Proc Conf.	Ads/Post of IAEB	Pre-Bid Conference	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
A. SERVICE VEHICLE																				
	1 unit AUV / UV 1 unit Multi-Cab	All Div. All Div.	Public Bidding NP-Small Value	Third Quarter Second Quarter												GoP GoP	1,850,000 260,000		1,850,000 260,000	Acquisition of (1) unit AUV/UV and 1 unit Multicab for transport of GWD employees during official travel
	3 Units Motorcycle 1 unt MC/Sidecar	Comm.Div Maint.Div.	NP-Small Value	Third and Fourth Quarter												GoP	200,000		200,000	Acquisition of 4 units motorcycle to be use by meter readers and plumbers
B. SUPPLIES AND MATERIALS																				
	Office Supplies	All Div.	Shopping	To be procured on a quarterly basis												GoP	500,000	500,000		Purchase of Office supplies
	Accountable Forms	Comm.Div.	Shopping	To be procured on a quarterly basis or as the need arises												GoP	500,000	500,000		Purchase of Accountbale Forms
	Service Connection Materials	Maint. Division		To be procured on a quarterly basis or as the need arises												GoP	10,500,000	10,500,000		Purchase of Service Connection Materials including water meter
	Toiletries	All Div.	Shopping	To be procured on a quarterly basis												Gop	55,000	55,000		Purchase of toiletry supplies
	Computer Supplies	Admin. / Fin/Comm	Shopping	To be procured on a quarterly basis or as the need arises												Gop	300,000	300,000		Purch. of comp.supplies
C. LOT																				
	500 sq.meters lot (2 lots)	Admin. / Fin/Comm	Shopping	To be procured as the need arises												GoP	2,300,000		2,300,000	Purchase of 2 lots for new pumping station

#### D. PUMPING AND CHLORINATING EQUIPMENT AND ACCESSORIES

Chlorine Dioxide	Prod.Div.	Shopping	To be procured on a quarterly basis	GoP	1,600,000	1,600,000		Purchase for water treatment
Chlorinator Equip.	Prod.Div.	Shopping	To be procured as the need arises	GoP	350,000		350,000	Standby chlorinating equip.
Generator Sets	Prod.Div.	Shopping/ Public Bidding	To be procured as the need arises	GoP	3,500,000		3,500,000	for new pumping station
Submersible Pump and Motors	Prod.Div.	Public Bidding	To be procured as the need arises	GoP	3,900,000		3,900,000	for additional pumping stations

#### E. OFFICE FURNITURE AND EQUIPMENTS

2 Units Desktop Computer Set w/ license OS	Admin. / Finance / Comm.Div.	Shopping	January to December	GoP	135,000		135,000	Purchase of 2 units desktop computer for office use
3 units EPSON Printer	Admin. / Comm.Div.	Shopping	To be procured as the need arises	GoP	23,000		23,000	for billing and collection, admin and finance
4 units EPSON L120 Printer	Admin. / Fin/ Comm	Shopping	To be procured as the need arises	GoP	30,000		30,000	
2 units EPSON FX-2175 printer	Admin. / Fin / Comm	Shopping	To be procured as the need arises	GoP	120,000		120,000	
5 units EPSON LX 310 Printer	Admin. / Fin /Comm	Shopping	To be procured as the need arises	GoP	30,000		30,000	
1 units Floor Standing Airconditioning Unit	Finance/ Admin/Comm	NP-Small Value	To be procured as the need arises	GoP	200,000		200,000	for office use
6 units 2hp Aircon	All Division	NP-Small Value	To be procured as the need arises	GoP	240,000		240,000	For office use
Chairs and Tables	All Division	NP-Small Value		GoP	400,000		400,000	for office use

#### F. EXPANSION / ACQUISITION PROJECTS

2 Construction of Pump and Perimeter Fence	Production Division	By Administration / Small Value	Second Quarter Fourth Quarter	Gop	1,450,000.00		1,450,000.00	Site Development and Construction of Pumphouse
2 Well Drilling	Production Division	Public Bidding	Second Quarter Fourth Quarter	Gop	6,860,000.00		6,860,000.00	Drilling of exploratory/production well
Expansion Project Brgy Munic, Nampicuan	All Division	Small Value	First Quarter	Gop	695,528		695,528	Pipe Laying Brgy. Munic, Nampicuan
Expansion Project Brgy Macapabellag	All Division	Small Value	Second Quarter	Gop	932,071		932,071	Pipe Laying Brgy. Macapabellag
Expansion Project Purok 5 (Lateral) Brgy. Macapabellag	All Division	Small Value	Third Quarter	Gop	191,005		191,005	Pipe Laying Purok 5 (Lateral) Macapabellag

Prepared by:

MARY GRACE D. BATANGAN  
Division Manager C - Finance

Approved by:

ENG'R. FELIXBERTO C. LEGARDA  
General Manager